

## FrankCrum EMPLOYEE HR PORTAL

MyFrankCrum is an online platform where employees can view and print pay statements and W-2s, request time off, enroll in benefits, and more!

THE SECURE, SELF-SERVICE PORTAL IS AVAILABLE 24 HOURS A DAY ON ANY DEVICE.

## **Get Started Today!**

- Go to MyFrankCrum.com or use the QR code below.
- If you are new or unsure whether you have an account, the on-screen prompts will guide you.
- 3 If you enter incorrect login information three times or click "Can't log in? Click here," you will be asked to provide your SSN and birth date.
- If your record is matched in our system, you will receive your username or be asked to create a new one.
- If we cannot match your record, we will notify you to verify the information with your manager or company representative.
- Once your SSN and birth date are matched in our system, you can create an account or reset your password using a security question.



## **EMPLOYEES GAIN ACCESS TO:**



Pay Statements



PTO Requests



Direct Deposit Preferences



Employment Documents (W-4, W-2, etc.)



Discounts and Perks